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## PUBLIC NOTICE

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### **CITY OF RAHWAY** **Request for Qualifications for CY 2024**

The City of Rahway is soliciting Proposals and Qualifications for CY 2024 from interested persons and/or firms for the provision of listed services. Through a Request for Qualifications (“RFQ”) process, persons and/or firms interested in assisting the City with the provision of such services must prepare and submit a Proposal in accordance with the procedure and schedule in a statement of Qualifications in accordance with the RFQ. The City will review Qualifications only from those firms that submit a Qualification Statement which includes all the information required to be included as described (in the sole judgment of the City). The City intends to enter into a professional services agreement with a firm(s) that (a) possess(es) the professional, financial and administrative capabilities to provide the proposed services, and (b) agrees and meets the terms and conditions that have been determined by the City to provide the greatest benefit to the citizens of Rahway.

The selection of a Respondent is not subject to the bidding provisions of the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq. However, the selection is subject to the “New Jersey Local Unit Pay-to-Play” Law, N.J.S.A. 19:44A-20.4 et seq. The City has structured a procurement process that seeks to obtain the desired results, while establishing a “fair and open” process, to assure that each person and/or firm is provided an equal opportunity to submit a Proposal or Qualification Statement in response to the RFQ.

Proposals and Qualification Statements must be submitted to and be received by the Department of Revenue and Finance/Purchasing Agent, City of Rahway, 1 City Hall Plaza, 1<sup>st</sup> Floor, Rahway, NJ 07065 on or before **3:00 p.m.** prevailing time on **November 15, 2023**. Proposals and Qualification Statements will not be accepted by facsimile transmission or e-mail.

#### **REQUEST FOR QUALIFICATIONS:**

1. City of Rahway RFQ Architectural Services
2. City of Rahway RFQ Bond Counsel
3. City of Rahway RFQ Bond Underwriter
4. City of Rahway RFQ Community Outreach Services
5. City of Rahway RFQ Community Rating System Engineering Services
6. City of Rahway RFQ Consulting Engineering Services
7. City of Rahway RFQ Consulting Environmental Engineering Services
8. City of Rahway RFQ General Counsel Services
9. City of Rahway RFQ Grant Writing Services
10. City of Rahway RFQ Group Health Insurer Advisor or Broker
11. City of Rahway RFQ Housing Rehabilitation and Consulting Services Provider
12. City of Rahway RFQ JIF Risk Manager
13. City of Rahway RFQ Municipal Auditor
14. City of Rahway RFQ Municipal Financial Advisor
15. City of Rahway RFQ Parking Consultant
16. City of Rahway RFQ Planning Services
17. City of Rahway RFQ Property Appraisal Services
18. City of Rahway RFQ Special Conflicts Counsel Services
19. City of Rahway RFQ Special Litigation Counsel for Other Matters
20. City of Rahway RFQ Special Litigation Counsel for Tax Matters
21. City of Rahway Planning Board RFQ Consulting Engineering Services
22. City of Rahway Planning Board RFQ General Counsel Services
23. City of Rahway Planning Board RFQ Planning Services
24. City of Rahway Planning Board RFQ Special Conflicts Counsel Services
25. City of Rahway Zoning Board RFQ Consulting Engineering Services
26. City of Rahway Zoning Board RFQ General Counsel Services
27. City of Rahway Zoning Board RFQ Planning Services
28. City of Rahway Zoning Board RFQ Special Conflicts Counsel Services

29. Rahway Redevelopment Agency RFQ Auditor
30. Rahway Redevelopment Agency RFQ Bond Counsel
31. Rahway Redevelopment Agency RFQ Special Conflicts Counsel Services
32. Rahway Redevelopment Agency RFQ Special Litigation for Other Matters
33. Rahway Redevelopment Agency RFQ Consulting Engineering Services
34. Rahway Redevelopment Agency RFQ Consulting Environmental Engineering Services
35. Rahway Redevelopment Agency RFQ Financial Advisor
36. Rahway Redevelopment Agency RFQ General Counsel Services
37. Rahway Redevelopment Agency RFQ Planning Services
38. Rahway Redevelopment Agency RFQ Property Appraisal Services

The Proposals and Qualifications are on file in the office of the Chief Finance Office/Purchasing Agent at City Hall Plaza, Rahway, N.J. 07065 Copies may be obtained on the City's website: <https://cityofrahway.com/474/Purchasing> by prospective respondents beginning on Wednesday, **October 25, 2023**. Interested parties may also contact the office of Revenue and Finance at (732) 827-2020 and request that the Proposals and Qualifications documents be faxed or emailed. Proposals and Qualification Statements must be submitted in the manner designated in the Instructions, must be enclosed in sealed envelopes bearing name and address of the bidder and the title of the service on the outside, addressed to the City of Rahway. All communications concerning the RFP or the RFQ process shall be directed to the City's Designated Contact Person, in writing, as stated in the original document.

Designated Contact Person:

Anissa Leung  
Purchasing Agent  
City of Rahway  
Department of Revenue and Finance  
1 City Hall Plaza, Rahway, NJ 07065  
[aleung@cityofrahway.com](mailto:aleung@cityofrahway.com)  
Jeffrey Jotz, City Clerk