

CITY OF RAHWAY

INSTRUCTIONS FOR FILING ZONING PERMIT

1. Zoning Permit Required

Chapter 421-83 of the Zoning Ordinance of the City of Rahway required that a Zoning Permit be issued prior to the commencement of a use or the erection, construction, reconstruction, alteration, conversion or installation of a structure or building, acknowledging that such uses, structure or building complies with the provisions of the Zoning Ordinance.

2. Zoning Permit Types

- A. Residential Alterations – Alterations to single-family residential dwelling that do not Result in any zoning bulk violation and which do not alter the footprint of the existing Principal building: permitted residential accessory uses, such as, but not limited to porches, pools, fences, decks, sheds, garages, carports, etc. Alterations to residential dwellings, which change, enlarge, or alter the existing building footprint.
- B. New Single/Two Family Dwelling Construction
- C. New Multi-Family Structure Construction
- D. Alterations to Multi-Family and/or Non-Residential Structures – Alterations to multi-Family and/or non-residential structures which do not result in any zoning bulk violation and which do not alter the footprint of the building(s), permitted multi-family and/or non-residential accessory uses, such as but not limited to fences, sheds, signs, etc. Alterations to multi-family and/or non-residential structure, which change, enlarge or alter the existing building footprint.
- E. New Non-Residential Structure Construction
- F. New Use/Occupant – Describe present use of property and proposed new use with floor plan and number of employees.
- G. Zoning Confirmation Letter

3. Items to be Submitted

- A. Original (signed) Zoning Permit Application.
- B. A copy of a survey and construction plans, drawn to scale, showing the size and location of all existing and proposed buildings, structures, and other facilities.
- C. One (1) copy of approving resolution, including conditions of approval, signed and dated By the Planning Board or Zoning Board of Adjustment, if applicable.

4. Zoning Permit Fees

Twenty (\$20.00) dollars, non-refundable fee payable to the “City of Rahway”.

5. Review of Application

Approved Zoning Permit or Letter of Denial will be mailed to the applicant upon completion of review.

CITY OF RAHWAY

ZONING PERMIT APPLICATION

Complete applications must include a plat/survey showing the size and location of the lot, the dimensions and locations of the proposed building or structure on the lot, building/structure setback, dimensions of rear and side yards, and the dimensions and locations of the existing buildings or structures on the lot. Zoning permit fee - \$20.00.

1. Name of Applicant: _____ Tel. No. _____

Address of Applicant: _____

2. Name and address of owner, if different from that of applicant: _____

3. Block and lot number and street address for which zoning permit is desired:

Block: _____ Lot: _____ Address: _____

4. Use of Property: Residential _____ Commercial _____ Office _____ Industrial _____ Other _____

5. Describe present Use: _____

Describe proposed use: _____

6. Are any licenses required for the proposed use, i.e., professional, manicurist, beautician, barber? _____

Is the proposed business registered with the State of New Jersey? _____

7. Description of proposed work - construction, alterations (including signs), additions, fences or changes at the subject site: _____

 APPLICANT SIGNATURE PRINT NAME DATE

 PROPERTY OWNER SIGNATURE PRINT NAME DATE

Based on the information submitted and the requirements of the Zoning Ordinance of the City of Rahway, your application for a Zoning Permit is hereby:

APPROVED _____ DENIED _____

DATE: _____ BY: _____

ZONING OFFICER

COMMENTS: _____

